Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SRI BHAGAWAN MAHAVEER JAIN FIRST GRADE COLLEGE**
Name of the head of the Institution	**Rekha Sethi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08153-272224**
Mobile no.	**9844252714**
Registered Email	**rekhasethi71@gmail.com**
Alternate Email	**rekha.sethi@jaincollege.ac.in**
Address	**Geetha Road, Robertsonpet, KGF**
City/Town	**KOLAR GOLD FIELDS**
State/UT	**Karnataka**
Pincode	**563122**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mr. Jayapandian L**
Phone no/Alternate Phone no.	**08153261733**
Mobile no.	**9740825425**
Registered Email	**jayapandian186@gmail.com**
Alternate Email	**navendran.sdraj@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sbmjckgf.in/IQAC/IQAC/AQAR-2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sbmjckgf.in/calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.30**	**2013**	**25-Oct-2013**	**25-Oct-2018**

6. Date of Establishment of IQAC	**10-Nov-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Yoga Day	**21-Jun-2019** **01**	**600**

Drug & Crime Awareness Program	26-Jun-2019 01	175
Social Awareness on Empowerment of Girl Children	08-Jul-2019 01	170
Orientation program	15-Jul-2019 01	300
YONO SBI Schemes	06-Aug-2019 01	50
Career Guidance	07-Aug-2019 01	80
Dengue Awareness Rally 2019	08-Aug-2019 01	275
Guest Lecture	23-Aug-2019 01	150
Faculty Development Program	07-Sep-2019 01	70
workshop on Gender Sensitization	10-Sep-2019 03	32
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	15
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Long Term plan to improve in achieving the goals and target of the particular academic year. • Conducting of students feedback semester wise to assess the quality of the individual teaching performances. • Financial support to faculty members to attend, participated or publishes paper at various level of seminars and conferences. • Conducted academic internal audit by IQAC • Conducted various awareness programmes and outreach activities addressing social issues. • Organized soft skills and personality development programmes for students. • The IQAC Motivates the faculty members for their up gradation of qualification in academic growth. • The IQAC supports all the departments to organise National and State level seminars to improve the quality in education both students and faculty members. • Collected Feedback from students, Alumni, parents and other stake holders and analyzed. Performance Based Appraisal collected from faculty and analysed • Preparation of SSR • Preparation of AQAR and other Annual reports

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation Program	Students followed the institution, rules, regulation calendar of event and CBCS syllabus
Social Awareness of Empowerment of Girl Children	Spreading awareness about saving the girl child
Carrier Guidance and Basic concepts of research	"students gained knowledge of research and different fields of life sciences"
FDP on ICT Tools and E-Resources for Faculty members	The Faculty members started using ICT tools Like GOOGLE Classroom, MOODLE, HOT Potatoes site for uploading of eresources and continuous assessment of students
NPTEL-SWAYAM Online Certificate Course	"Faculty Members and students enthusiastically took up the course and received the certificate."
Preparation of student satisfaction survey (SSS) report	Student satisfaction survey (SSS) report has been prepared by IQAC
To encourage Faculty members for Quality Publications	Faculty have started publishing in journals
"National Webinar-HINDI NATIONAL WEBINAR on the Topic 'Covid-19'"	"The Webinar got an overwhelming response, In these sessions nearly 180 participants attended online"
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Council Meeting	20-Apr-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	11-Feb-2020
17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sri Bhagawan Mahaveer Jain First Grade College, KGF is well known for imparting quality education among the communities of learners and enabling the diverse group of students coming from rural, semi-urban and vernacular areas to have holistic development of their personality. The Institution is affiliated to the Bengaluru North University and strictly adheres to the prescribed syllabus. The Institution organizes orientation program for the fresher's and the Principal elucidates the rules, regulations, various courses, cells, forum, mandatory additional programs, Choice Based Credit System pattern prescribed by the Bengaluru North University, vision and mission of the institution. The respective department conducts orientation program on the scope of the subject and the outcome of the course. The implementation of the curriculum begins with the Departmental meeting for allocation of the subject and timetable. The methodologies for curriculum delivery adopted are conventional chalk and talk, ICT Tools, audio visual aids, demonstration, role plays, experiential, participative and self learning. Remedial classes were conducted for slow learners and bridge course is conducted to introduce the course exclusively with library hour. Curriculum implementation is monitored through Lesson plan book and work diary. Curriculum enrichment is done through value added, skill development and capacity building programs, hands on training, Guest lectures, Seminars, Conferences, Workshops, Co-curricular and extension activities. The faculty members are deputed to attend the workshops, subject enrichment and curricular enhancement programs. With online attendance system, the parents immediately get information on the presence or absence of their wards through SMS alerts. The mentors of each class monitor the academic and professional growth and solve personal issues of students, if any. In the parent – teacher meet the performance of the student is discussed. The field trips, student's projects, internship and Value Added Program conducted by the departments are a part of the curriculum. Students are also encouraged to carry out various in-house projects and to participate in competitions at inter

collegiate/University/State/National level in addition to syllabus prescribed by the university. Adequate facilities in the form of Laboratories, Equipments and consumables are provided. Every department has computers with broadband internet connectivity which enable them to prepare notes and multimedia presentations. The Faculty members and students access the Inflibnet(N-list) by using their credentials to access the e-books and journals. Feedback is sought from students, teachers and other stake holders to make curriculum delivery more effective. The semester ends with the meeting for discussion of syllabus completion and proposal of practical date for the university examination and the plan for the next semester

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Tally	NIL	21/09/2019	06	Employabil ity	NIL
Python	NIL	01/08/2019	60	NIL	Skill Development
Skill Development on Molecular Techniques	NIL	23/07/2019	90	NIL	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Economics	30/10/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	11/09/2019
BBA	Management Studies	11/09/2019
BCA	Computer Science	11/09/2019
BSc	Physical Science	11/09/2019
BSc	Biochemistry Genetics Biotechnology	11/09/2019
MCom	Commerce	11/09/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	212	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NPTEL	10/01/2020	80

Python	01/08/2019	70
Tally	21/09/2019	102
Skill Development on Molecular Technique	23/07/2019	90
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Genetics, Biotechnology	31
BBA	Management Studies	57
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has an IQAC as a quality consistence and quality enhancement measure. IQAC collects the feedback physically from stakeholders viz. Students, Teachers, Alumni and Parents on Curriculum. Student's feedback is filled by both UG and PG Students. The feedback form is designed to incorporate depth of knowledge of the subject, presentation skills, sincerity, commitment, regularity, punctuality, syllabus coverage, ability to relate the course to real life situations, ability to generate interest, accessibility of teachers for clarifications outside the class, ability to command and control the class, and overall rating students give their feedback on faculty on the basis of 10 parameters and using a seven point scale. The feedback of seven point scale is fed in the Faculty Evaluation Software. The graphical representation of seven scale will be auto generated by the software. The feedback is analyzed based on the graphical representation by the Heads of Institution and compare the feedback of the previous and current semester. If any improvements are called for, the matter the Principal share the feedback with the faculty concerned and suggest necessary steps for improvement. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that are organized by each and every department of the college. Suggestions and comments given by the Alumni are also taken into account for future development. Members of anti ragging committee and Internal complaints committee also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the "Complaint box" fixed in near the Principals office. The proposals given by the different committees and departments are discussed in Governing Council Body of the college for necessary action. Strengths of the college are also taken into consideration for further up gradation. The college is planning to introduce online feedback system from the academic session 2019-2020.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	250	153	153
BBA	Management Studies	100	58	58
BCA	Computer application	80	72	72
BSc	Physics Mathematics Computer Science	90	19	19
BSc	Biochemistry Genetics Biotechnology	45	16	16
MCom	Commerce	30	25	25
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1014	55	48	2	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
48	48	4	4	4	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is followed by the Departments of the Institution. It is practiced in a systematic method called as mentoring system where teachers and parents along with the students come in contact to address various academic and non academic activities of the students. The main objectives of mentoring of the institution are • Identify the academic issues and discuss with the parents • To identify and address the problems faced by slow learners and first generation learners • To make aware the importance of class test and internal semester exams, attendance and academic progress of the ward. • To review academic and overall performance of the students. Departments individually organize orientation sessions on the class commencement day for students of first semesters and explain the designing and implementation of the mentoring system of the department. In the mentoring process, all necessary information related to the student such as the contact number, email of the

student, category, gender etc are initially collected by the department through the student database format provided by the IQAC. Departments maintain the records of class test, Internal Semester Exam, attendance, class-performance, academic progress records, records of student seminars etc related to the reviewing of the performance of the students .Departmental teachers maintain interaction with students through individual, social networking sites, Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related issues. Time factor is a major constraint of the mentoring system, To overcome this constraint, teachers sometimes suggest students to provide the list of difficult questions and problems faced by them while preparing for examinations and then the teachers provide solutions in written form to the students. Outcome of the departmental mentoring system in the current year (2019-2020) 1. It has significantly increased the confidence of the students with the teachers 2. Students have participated and presented papers in national and international seminars. They have also won prizes in poster presentations, quiz competitions, debates and other similar contests organized by external agencies 3. Students have been placed in IIT and other prestigious institutes for higher studies 4. Mentoring has improved the outlook of the students in achieving academic and non academic activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1069	48	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	48	Nill	Nill	Nill

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Jayapandian L	IQAC / CIQA coordinator	Doctor of Letters(D.Litt), University of Asia

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BGB	I/III/V	09/11/2019	15/01/2020
BCA	Computer Science	I/III/V	09/11/2019	15/01/2020
BCom	Commerce	I/III/V	09/11/2019	15/01/2020
BBA	Management Studies	I/III/V	09/11/2019	15/01/2020
BSc	Physical Science	I/III/V	09/11/2019	15/01/2020
BSc	BGB	II/IV/VI	17/04/2020	30/06/2020
BCom	Commerce	II/IV/VI	17/04/2020	30/06/2020

BBA	Management Studies	II/IV/VI	17/04/2020	30/06/2020
BCA	Computer Science	II/IV/VI	17/04/2020	30/06/2020
BSc	Physical Science	II/IV/VI	17/04/2020	16/06/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution and IQAC continuously strive to maintain high standard while adhering to Bangalore University and Bangalore North Univeristy norms regarading evaluation. CIE provides sufficient scope to test the skill and knowledge acquired by the students during the course of the study. Hence, in the academic year 2019- 2020, the College adopted a Continuous Internal Evaluation (CIE) plays quality role in students performance which can be evaluated in the following terms. • Attendance - 10 Marks • Tests and internal examinations - 10 Marks • Behaviour - 05 Marks • Assignments - 05 Marks • The College conducts Tests and Internal Semester examination to monitor the students academic performance and their grades. • Various patterns of student evaluation are adopted through Assignments, Case studies, Slip tests, Projects, Quiz, Presentations, Objective type questions and Group discussions. • The Institution closely monitors the Evaluation Process by specifying the methodology to be followed and records are maintained for the same. • CIE approach ensures Continuous Evaluation of student learning so that any deficiency or problem encountered can be rectified promptly. • Internal assessment has positively impacted the students which is reflected in the good performance in University Examinations bringing laurels to the Institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The University displays the calendar of events which includes the date of reopening and closing and schedule of submission of admission approvals, internals, practical examinations and final end semester examination in the website. • The institution prepares its calendar of events for Continuous Internal Evaluation(CIE) keeping in mind the dates given by the university and the institutional activities. • All these details are printed in the Handbook which is distributed to the students at the beginning of the academic year. • The Examination Committee of the college with the Principal determines the format and schedule of tests and assignments during the semester/year. • The various examinations at the institutional level, like Unit tests, Internal semester examinations and Practical exams are planned at the beginning of the academic year. • As an Institutional Policy Continuous Internal Evaluation (CIE) internal tests and examinations are normally conducted during the assigned class hours. • The Institution strictly follows the Academic calendar for the conduct of Continuous Internal Evaluation. • Assignments are given well in advance and the timely submission is ensured by the departments. • Any significant deviation from the examination schedule is approved by the Principal after assessing the reasons for it and the students are notified of these changes. • Prior to the commencement of internal semester exams, the Examination Committee holds a meeting with the Principal to plan for the smooth conduct of exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Life Science	BSc	Life Science	31	25	89%
Physical Science	BSc	Physical Science	23	17	80%
Computer Science	BCA	Computer Science	61	57	93%
Management Studies	BBA	Management Studies	58	46	80%
Commerce	BCom	Commerce	195	185	83%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sbmjckgf.in/IQAC/Student_Satisfactory_Survey%20-%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	2
Kannada	2
Life Sciences	2
Commerce	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	3	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cyber crime	NSS Unit, Department of police, Robertsonpet K.G.F	6	80
Dengue Awareness Rally	SBMJFGC, KGF	6	70
Rally on Jal Shakti Abhiyan	NSS Unit, City Municipality, K.G.F	25	250
Plantation	NSS Unit, Forest Department	10	90
Joy of giving	SBMJFGC, KGF	5	95
Visit to St. Gaspar old age Home	SBMJFGC, KGF	2	20
Blood donation camp	NSS Unit, Govt. Hospital, Robertsonpet, K.G.F, Indian Red Cross Society SBMJFCC, K.G.F	7	65
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Social Responsibility	Athigiri Kuppam, Bangarpet.	Basera children's Village Orphanage	3	32
Awareness program	SBMJFGC, KGF	World Cancer Day	10	72
Skill development	SBMJFGC, KGF	Nutrition Week	6	152
Experiential Learning	KGF Market Association, KGF	Marketing Expo	12	150
Skill development	Sri Ramana Maharishi Trust old age home	Skill Development and Personality	7	100

	Parandahalli, KGF	development		
Environmental consiousness	Eden School, KGF	Awareness Program on Time Management, Water Management, Hygeine and Health	5	115
		View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project	Internship	Plus Prep Educational and Technogy Services Pvt. Ltd	01/01/2020	30/04/2020	01
Project	Internship	Microtree Web Solutions Pvt. Ltd.	01/01/2020	30/04/2020	01
			View File		

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BOSCH Limited Bangalore	09/10/2019	Training	25
Proedge Skill Development and Edutech Private Limited	02/09/2019	Certificate	90
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
600000	580000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
EasyLib	Fully	4.3.3	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6949	Nill	Nill	Nill	6949	Nill
Reference Books	5553	Nill	Nill	Nill	5553	Nill
Journals	30	Nill	Nill	Nill	30	Nill
CD & Video	270	Nill	Nill	Nill	270	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
e-Journals	6000	Nill	Nill	Nill	6000	Nill
e-Books	3135000	Nill	Nill	Nill	3135000	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	157	4	2	2	1	8	8	200	0
Added	0	0	0	0	0	0	0	0	0
Total	157	4	2	2	1	8	8	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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100 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6645252	6645252	4865242	4865242

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has a standard protocol policy involving procedures and processes for maintenance of the assets like computer systems, Internet and networking, classrooms, CCTV surveillance, electronic equipment, furniture, conference hall, sports items, generator, building etc. which comprises the total infrastructure of the campus. There is a provision of allocating budget for the maintenance of physical and academic support facilities. Budget is allocated for various purposes such as Internet fees, laboratory expenses, educational tours, organizing various college related programs and seminars, electrical charges, repairs and maintenance of garden, buildings, electricity, water supplying system, furniture, sanitation etc. Laboratories are maintained by the departments. Each lab has a manual and stock register. The stock register has a record of all equipments/instruments/glasswares/software/systems and servers with their configuration and date/year of purchase. The lab sessions are held according to a time-table which is synchronized with the Master-timetable to enable optimal use of the laboratories. Perishable substances are purchased as and when required during the experiment. Glassware breakage is recorded and the personnel responsible for the same are either asked to replace or pay for the same. At the end of the academic year after the stock verification HODs make a list of requirements of new equipment to be purchased and damaged equipment to be repaired and forward it through the principal to the Management. The institution has hired an agency for housekeeping maintenance. The other infrastructural maintenance services are rendered by the respective vendors with whom the institution has entered into

AMC. The AMC purview includes Pest Control Service Contract, Fire Systems Maintenance, UPS, Water Tank Cleaning, Generator, College Website, Blog, Printer etc. 24X7 security staff (7nos) are deployed in two shifts to ensure total safety of the campus and to stop misusing of the assets. The institution has dedicated staff that overlooks the maintenance, upkeep of equipment computing facilities of the institution. The electrical equipments are maintained in terms of minor repairs, replacements, installations, and all other related work by the electricians. Routine computer maintenance, software installations, networking are handled by system admin. Anti-virus software is purchased and is renewed annually for the smooth working of all the computers in the institute. Library updates its books repository on a yearly basis as per the changes in the curricula. Inputs from the student and faculty members are collected in the prescribed format for books to be procured. Library committee discusses and approves the procurement of these. Library is holding the physical collection of more than 14,620 books (as on 07.12.2019), it subscribes 30 current print journals, 32 magazines of national repute, more than 270 CDs, Bounded back volumes of journals, Competitive books. Books are arranged according Dewey decimal classification system. Additional Books are provided for merit and sc/st students. The list of sports equipment required is sent to the Management at the end/beginning of the academic year through the Principal and the order is placed with Suppliers recommended by the Physical Director.

https://sbmjckgf.in/Criteria-4/CT%204.4.2/4.4.2_Paste%20link%20for%20additional%20information.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economically Weaker/Merit/Sports	193	457230
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2019	156	Dr. Asha Rani, Yoga Vishya Pranic Healing Foundation Karnataka
Soft Skills	19/09/2019	158	RATS Technologies, Bangalore
Soft Skills	07/08/2019	163	Gillette Guard, Bangalore
Career Councelling	24/08/2019	130	SBMJC, KGF
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Councelling	Nill	130	Nill	33
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Genisiys	116	33	NIL	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	BSC	Physical Science	Bengaluru North University	MSC
2019	3	BCA	Computer Science	Dayanand Sagar, Mount Carmel	MCA
2019	14	BCOM	Commerce	Indian Academy, Bangalore	MBA, MCOM
2019	13	BGB	Life Science	Bangalore University, Bangalore	MSC Biotec hnology, Microbiology
2019	4	BBA	Management Studies	Reva University, Bangalore	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	College Level	700
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	00	National	Nill	Nill	00	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

On 8th August 2019 the Installation programme was preceded by Dr. Rekha Sethi Principal SBMJC. KGF. The members of SWA performed a classical dance and followed by badging was continued as President, Vice-President ,Secretary, Joint Secretary, Treasure and members received their badges as honor. On 20th August 2019 ENTERPRENEURAL SKILL DEVELOPMENT WORKSHOP was organized for B. com students to bring in skill development and encourage small scale activities on topic such as chemical preparation, Candle making and designer hand embroidery works. The final year 50 students of B. Com participated in the EDP skill development workshop on 24th October 2019. Which brought out the creativity and interest of the students for 2hours these students were involve in the activities by making Silk thread jewellary, Photo frame , Eco friendly Ganesha with News paper, Handmade greeting card, Creative paper bags, Hairstyle as beauty care and Mehindi Art ,they were exposed how handmade art can be marketed in this workshop. Along with theory knowledge students were involve EDP practical exposure. On 02.11.2019 BEML organized walkathon to create a awareness on corruption and integrity among public. By 10.30 Rally started from BEML EM division to BEML PU College. 25 students from Students Welfare Association along with 450 students from various Institutions participated for rally. The youth day was organized with on stage and off stage events . The events were essay writing, Mono Act, Speech and shoot a video competition to encourage students and get inspired of Swami Vivekananda life story. Around 100 Students made their presence on the occasion, few students took part in the competition and won the prizes and also the best and talented students was awarded as Mr. and Ms. Youth 2020 of Student Welfare Association. The entire Megha Event SAMPARK is planned and organized by the Student members of Students Welfare Association.which was conducted on 02/03/2020.The participants from various colleges of Kolar district took part in Fashion show and won the trophy, the theme was on Indo Western based to bring back the creativity among the students and encourage them with lifestyle. The students participated in Dance Battle and also Mr Ms. Sampark 2020 Competition and won the winners trophy. The Judges for the event were from the professional background field, this was the main highlight and opportunities for the young talents to learn

and get opportunity to meet people from cinema industry. Webinar was organized on 31/05/2020 Sunday at 4pm to 5pmby Students being as the resource person for the day on the topic: WEBINAR ON "TECHNOLOGICAL PERCEPTION DURING COVID-19.Participated: 1220 members registered and participated with the platform as Google Meet and YouTube Live Platform.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni is Registered Under GENERAL Class of Society No. DRKL/SOR/166/2018-19 President Dr. Rekha Sethi Principal SBMJC. Vice President Mr. Ajay, Alumni, Corporate Company SBMJC. Secretary Mr. Praveen, Assistant Professor, Member,SBMJC Joint Secretary Mr. Harish Alumni Corporate Company General Secretary Ms. Madhu Ashwini, Assistant Professor, Member, SBMJC The objective of the association is to strengthen the ties between the alumni community and the institution. The institution has shaped many alumni as educationist, managers, entrepreneurs, teachers and most of all responsible citizen. The Association acts as a aid in bringing all alumni together on a single platform on second Saturday of January every year. The association conducts regular meetings wherein the members interact regarding planning and execution of alumni activities. The Alumni feedback is collected with their ideas and suggestions. These ideas are duly considered and implemented effectively on timely basis as and when required. The institution takes pride in recruiting qualified alumni as faculty members. In this era of social networking the institutions connects with the alumni through various social medias like E-mail, Facebook, Whats app, Twitter The following are the services available from alumni. • Alumni Association registered and functional contributes significantly to the development of the institution through and non financial needs: • Alumni contribution is purely in the form of knowledge part. • Alumni are invited for talk or as a guest lecture. • Member of Rotoract, Alumni, NSS. • As a participant during Seminars. • Assist the students in placements. • Supporters of events for alumni meet cultural fest/sports meet. • Engaged with institution in the capacity of faculty members, PRO, Accountant. • They help in inviting resource person through their personal source. • Alumni has created institutions website. • Alumni engagement in mobilization of students for admissions. Ms. Amreen Saba and Mr. Shaik Zubair alumni , department of management have collaborated with DISHA and NDLM are providing a free government certificate course to students.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision is to make SBMJC-KGF, a nurturing ground for holistic development of the young minds by providing intellectual nourishment and whole some education to develop emotional stability and strength to respond creatively to the

challenges of a work full of relentless competition. Our Mission is to develop SBMJC-KGF into a campus of excellence to strive for continuous improvement, to provide quality education, to help students achieve not only good career but also achieve all round development of personality. Our College ensures this by giving opportunities to all participating in decision making. The Principal is the Academic Head and the Decision maker. Staff meetings are held regularly in the beginning and in the end of the semester. Planning for the classes, subject allotment, Timetable and procurement of library books related to subjects, seminar /conference and strategic planning takes place in the beginning. As per the norms of the Bengaluru North University and UGC, twice a year Governing council body meeting are held with the representative from Bengaluru North University, Principal, IQAC and management. The Institute promotes a culture of participative management by which teaching staff, non teaching staff students, Alumni, external representative and parents in various activities of the institute. The Department, Committees, Cells, Forums and Clubs are formed involving all stake holders. All the academic and non-academic activities are planned and initiated by the IQAC with faculty coordinators. DECENTRALIZATION AND PARTICIPATIVE MANAGEMENT IN THE INSTITUTION IN PRACTICE. Practice 1. Case study on budget allocation for the academic year 2019 - 2020 illustrates the decentralization and participative management being practiced in the Institution. The agenda of the meeting was to discuss about the academic and non-academic activities that the Department is planning to host in the academic year. In case of any changes the proposed budget will be subjected to amendments. The proposed budget will be sanctioned and approved by the management Practice 2. The Principal selects the head of various Cells and Forum. The head in turn forms a committee comprising of faulty members and students from various departments, these members take decisions on the intra and intercollegiate fests , co-curricular, extra- curricular activities like Freshers day awareness programme etc. All the decisions are conveyed to the principal for approval. Thus the process of de-centralization is followed.

6.1.2 – Does the institution have a Management Information System (MIS)?
No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution has a transparent and well coordinated admission system the college prospectus and Pamphlets, provided with the application for admission, are informative. The fee structure is determined by the Management. The Admission committee is always available during admission time to guide applicants to select the course suitable to them. The college being affiliated to Bangalore North University, admissions to all courses are effected in accordance with the University rules, regulations and guidelines. Admission to M.Com course is done under the University quota and Management quota. For the Management quota, students are selected through an entrance test.

Industry Interaction / Collaboration	The institution has constant interaction with various industries through the Placement Cell of the college. • Opportunities for interaction with industry are provided to students through industrial visits. Students of B.B.A. and BCA courses have projects as part of their course. They work on their selected projects at various industries which they are free to select from their choice. • Students are exposed to the industry through companies that regularly visit the college to recruit students for internships and jobs as organised by the Placement Cell of the college. • Certificate courses are conducted with the support of industries and professional bodies. • Industrialist and entrepreneurs are invited to motivate and interact with students. • Incubation centre of the college is functioning with BOSCH.
Human Resource Management	IQAC organized FDP on ICT Enabled Teaching for the faculty members the use of ICT tools like Google classroom, Moodle, Kahoot, hot potatoes and Prezi. Training and development programmes were conducted for the up-gradation of skills and abilities of the non-teaching staff, to motivate them and equip them for enhanced performance. The institution encourages faculty members to attend FDP/ conferences/ workshops/ seminars etc, and to be research-oriented. College organized national seminar, workshop and Guest lecture to enrich students and staff in the academic year 2019-2020. Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience.
Library, ICT and Physical Infrastructure / Instrumentation	The Institution has adequate infrastructure facilities spread over 22000 sq.ft. For facilitating teaching learning process. The college has 40 class rooms, 13 well equipped laboratories, administrative block, well stacked library, IQAC room, counseling room, Open Auditorium common room for girls, wash rooms, store rooms, parking lot, and canteen with complete 64 CCTV surveillance caters to the needs of the students. Exclusive sports place with indoor games and gymnasium centre, The Teaching learning

	process is strengthened with 4 smart class rooms, Conference Hall, Seminar Hall Bosch room and 4 Labs which are enabled with ICT facility. The college Library is fully automated with Easilylib and OPAC with collection of Books, Periodicals and Newspapers
Research and Development	The Research Cell creates a vibrant eco system for Quality Research with the output of innovations in the institution. The institution has taken initiatives to empower the individuals to create research culture and to conduct research work on current issues. It encourages the various departments in organizing seminars, conferences and workshops for the students and faculty members. The research cell also modulates sanction of the seed money from management for the minor projects through VAP at the department level and the papers
Examination and Evaluation	Preparatory and pre final examinations are conducted by the college on the university examination pattern in order to ensure that teacher and students are aware of the examination process .Information regarding the evaluation process is communicated to teachers. Internal Assessment marks are awarded based on unit tests, assignments, and attendance and skill development records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks. In the CBCS system, co- curriculum (CC) and extracurricular (EC) activities have gained weight age. Hence students are motivated to participate in seminars and make presentations on current topics and projects related to their courses.
Teaching and Learning	The College organises orientation programmes for the fresher's at the institution and department level. Mentoring, counselling, remedial, bridge classes, and scholarships are provided to students. The slow learners are encouraged to attend bridge classes and special coaching classes and also encouraged to participate in various academic and non academic activities. The advance learners are encouraged to participate in activities associated to research and allowed to lead and

	participate in various clubs, forums as organizers. The IQAC takes a feedback from students and parent to evaluate the teaching learning process at the institutional level and suggest measures for improvement.
Curriculum Development	The curriculum is strengthened through workshops, Seminars, Guest lectures and Brainstorming sessions to make students globally mobile. to enhance the curricula Industrial experts and subject experts are consulted for implementing the same and maintenance of quality. Faculty members are encouraged to take up Faculty Development Programs., Workshops, Seminars and Publications to keep abreast of emerging knowledge so that the quality of the faculty can be sustained and contribution towards curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Attendance software has been in use for monitoring students' attendance. After every class hour the concerned course teacher will be marking the absentees in the software system. It helps the class teacher to keep track of his/her students. The College has BSNL of 2 FTTH connections of 100 Mbps speed for administrative office use and Wi-Fi for the entire campus. The College has launched FLIP BOOK in HEI official website. Library automation has been initiated by the use of Easylib software.
Administration	Every aspect of administration is e-governed. Biometric is used for the attendance maintenance of employees. Fusil Solution software takes care of students attendance, maintenance as well as communication with parents. The libraries are fully automated, issue of books, accounting, Fine collection etc, and are done through Easylib software. Notices and circulars are communicated in the whatsApp group and e-mail from the office of the Principal. Each and every IQAC notice is circulated by the coordinator himself through e-mail and WhatsApp.
Finance and Accounts	Accounting software TALLY is used for accounting, as well as audit. Salary of faculty members and staff is

	transferred directly to their bank account.
Student Admission and Support	The College receives the application from the students which are fed to the Bengaluru North University Portal for online admissions. • During the admission time, complete details of students are stored in the Fusil Solution software. Further, reports in different forms are generated when there is a need arise. • Fusil solution SMS Software is being used in sending college and student related information and students attendance to the parents which enables them to monitor their child progress. • During the admission time, complete details of students are stored in the software. Further, reports in different forms are generated when there is a need arise. • E-mail ids and contact numbers of all members of Anti Ragging Committee, Anti Sexual Harassment and Internal Complaints Committee have been uploaded to the college website and students can communicate to the members through e-mail.
Examination	The college has geared up with the Bengaluru North University online information system for education, since 2012 respectively reliable student data process for information in the University Portal. The college gets the approved admissions of UG and PG students online and submits the data base of the students to the University through the online information system. The College has been provided with a mechanism of downloading Bengaluru North University Hall Tickets for the examination which helps the Institution to become more compatible with the University. • Results of students from the Bengaluru North University are obtained online. Thus integrity and transparency is internalized.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Rekha P Menon	National Conference,Pathraka	Bangalore Institute of	Nill

		rita Ka Hindi Bhasha Par Prabhav	Management Studies, Banaglore	
2019	Ms. Rekha P Menon	Srijanlok International Literary Festival and Seminar	SRM University, Kattam Kulathur, Chennai	3000
2019	Mr. Vijayakumar	National Conference,Pathrakarita Ka Hindi Bhasha Par Prabhav	Bangalore Institute of Management Studies, Banaglore	300
2019	Ms. Sandhya V	National Seminar, Globalisation, Innovations in Technology and Consumer Protection	Periyar University, Tamil Nadu	500
2020	Ms. Siddarams S	International Conference,Trends in Global research in Information Technology and their Impacts on Environment	SJES College, Bangalore	2650
2019	Ms. Roselin K	International Conference, Biotechnology Advance in medical plants aabd Natural products and exhibition on natural products and medicinal plants research	Garden City College, Banaglore	1000
2019	Ms. Louisena Vinoth Priya L	International Conference,Biotechnology Advance in medical plants aabd Natural products and exhibition on natural products and medicinal plants research	Garden City College, Banaglore	1000
2019	Ms. Jean Saldanha	International Confernce,Language, Literature	Lavendar Literary Club, Kanyaumari ,	1000

| 2019 | Ms. Shamala | National Conference, "Synthesis of modern and ancient education system for holistic approch to teaching" "Synthesis of modern and ancient education system for holistic approch to teaching" | CB Bamdari Jain College, Bangalore | 1200 |
| 2019 | Ms. Jean Saldanha | International Conference, Language, Literature and Linguistics | UG Care List Group | 2000 |

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Professional Ethic in work Culture	NIL	23/07/2019	24/07/2019	47	Nill
2019	ICT Enabled Teaching	NIL	06/09/2019	07/09/2019	47	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Life Skills Personality Development	8	21/05/2020	21/05/2020	01
Strategies To Revive The	1	21/05/2020	21/05/2020	01

Economy For Better Performance Post Covid- 19				
Empowering MSMEs During Crisis Time	9	20/05/2020	20/05/2020	01
Teaching Pedagogy After Covid-19	1	15/05/2020	15/05/2020	01
Impact Of Covid-19 On Indian Economy And Industry	5	14/05/2020	14/05/2020	01
Life After Covid-19 @ work place	1	14/05/2020	14/05/2020	01
Post Covid-19 Challenges And Opportunities For Indian Business	1	13/05/2020	13/05/2020	01
Research Methodology	1	27/12/2019	28/12/2019	02
Hindi Sankay Vikas	1	16/09/2019	16/09/2019	01
Pedagogy of New English Texts	1	31/07/2019	31/07/2019	01

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
48	48	24	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Free transportation is provided to the faculty members who travel 100kms from Bangalore 2.Lunch is provided without any financial burden on them. 3.The management reimburses the expenditure of faculty who publish papers in conference/FDP and seminar outside the college. 4.Group	1. Group insurance facility is provided. 2. PF, ESI, Gratuity, Maternity. 3. Loan Facilities 4.Fee concessions are given to the wards	Fee concession for SC/ST ,Merit, Economically weaker section, Sports, Siblings.

insurance facility is provided. 5.PF, ESI, Gratuity ,Maternity 6.Loan Facilities. 7.Accommodation is provided for teachers from other state 8.Fee concessions are given to the wards of the faculty members.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Both internal and external financial audits are conducted on a regular basis. Audited income and expenditure statements are maintained meticulously. The annual budget is allotted to the college by the management every year for the requirements of various departmental activities. The accounts of the institution are subjected to an audit by a certified external chartered accountant appointed by the management. The income and expenditure from different sources are audited regularly by the internal and external auditors. The internal audit is done every year and the management scrutinises and approves it. Accounts are audited regularly once a year. The Management of the college approves the Annual Budget in addition to the income through tuition fees. When there are additional expenses over and above the budget proposals, special sanction is to be taken. The Internal Auditing is verified by the Managing Trustee. The External Auditing is done by the Certified Chartered Accountant. The auditor has certified that the Institution has compiled proper approval as to the budget and disbursement of budget and certified that expenditure is incurred for the purpose for which it is budgeted. The accounts are verified by the external auditor as per norms. The audit report has no objections. Mechanism. The External auditors are appointed by the Management. The Internal and External Audit Reports are presented to the Management through the proper channel. The Principal and the administrative staff members extend support for the internal and external audit for their smooth conduct. Auditing is done every year. There are no audit objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00

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6.4.3 – Total corpus fund generated

9800000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, SBMJC, KGF
Administrative	No	Nill	Yes	Dr. Rekha Sethi,

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We have Open Day programme in which an interaction with parent and teachers with regard to the Progress of students and also Answer scripts are viewed to parents. Parent teacher meetings are conducted every semester. Class teachers and mentors keep constant track of absentees and their attendance to identify possible dropouts and find out the reasons for irregularity. The possible reasons for a student to drop out of academic careers are marriage, parents transfer jobs or ill health. These factors are beyond the control of the college administration. However, in parent teacher meetings, parents are counseled against discontinuing their wards Parents offer their suggestions when parent teachers meetings are called

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The college has established linkages with Agencies and MOU has been signed with other Industry and institutions like Bosch, Nancy Skill Development Council, Rats Technology, Skill Hub, Bodi Vruksha. 2. Usage of ICT Enabled Teaching and Smart Board is increased 3. More numbers of Certificate Courses are implemented 4. Library is fully automated with Easylib software.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC with the Department prepare department best Practices 1	01/06/2019	01/06/2019	31/07/2019	15
2019	IQAC Organise Guest Lecture	01/06/2019	01/06/2019	01/06/2019	50
2019	The IQAC prepare IQAC Annual Report	05/06/2019	05/06/2019	31/08/2020	7
2019	IQAC prepare Strategic Plan for short term,	06/06/2019	06/06/2019	30/06/2019	7

2019	Conducted International yoga day	21/06/2019	21/06/2019	21/06/2019	250
2019	Entry Level feedback will be collected from all the UG students.	12/06/2019	12/06/2019	20/07/2019	290
2019	International Day against Drugs Abuse	26/06/2019	26/06/2019	26/06/2019	175
2019	Social Awareness program on Empowerment of Girl Children	08/07/2019	08/07/2019	08/07/2019	1701
2019	Orientation program	15/07/2019	15/07/2019	15/07/2019	310
2019	Dengue Awareness Program	08/08/2019	08/08/2019	08/08/2019	275

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day: Guest lecture on Decision making, Leadership and Political Empowerment	09/03/2020	09/03/2020	130	Nill
Spiritual Meditation	15/02/2020	15/02/2020	70	25

Guest Lecture on "Women Social Empowerment - Health and Nutrition"	21/01/2020	21/01/2020	120	30
Self Defence programme	17/10/2019	17/10/2019	60	14
Workshop: " Gender Sensitization "	10/09/2019	12/09/2019	22	10
Workshop: "Entrepreneurial Skill Development "	20/08/2019	20/08/2019	68	20
Extension Programme: " Gender Issue "	12/08/2019	12/08/2019	40	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• **Present 0 by Renewable energy sources** • **College has proposal to install 5KW to 10 KW solar power plant in future**

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	Nill	11/02/2020	01	Industrial Visit	B.Com students	107

						were taken to Karnataka Milk Federation - Kolar	
2020	Nill	1	31/01/2020	01	Outreach Programme : Sri Ramana Maharishi Trust Old Age Home, Parandahalli KGF	B.Com students donated Food the old aged people	61
2020	1	Nill	29/01/2020	01	Industrial Visit	B.Com students were taken to Deccan Hydraulics Dasarahosahalli, Bangarpet	122
2019	Nill	1	07/11/2019	01	National Tooth Brushing Day	Rotaract club of SBMJC, KGF in association with KGF College of Dental Sciences and Hospital organised awareness programme in SVR Global School, Bangarpet, on Dental health and donated Toothpaste and Brush to 300 students	27
2019	Nill	1	25/09/2019	01	Extension Programme : Eden	BBA students organized awareness	11

					School, Anderson pet, KGF	programme to the school students on the topics: Water Management Communication Skills	
2019	Nill	1	20/09/2019	01	Extension Programme: Swetha English Higher Primary High School, Rajpetpet Road, KGF	BBA students organized awareness programme to the school students on the topics: Water Management, Health and Hygiene Communication Skills	11
2019	1	1	10/09/2019	01	Flood Relief campaign for North Karnataka Flood Victims	Rotaract club of SBMJC, KGF in association with Rotaract club KGF conducted a campaign for North Karnataka flood victims and collected cloths, rice bags, dhal, water bottles and other medication kits and it	53

						was sent through the district collector	
2019	1	Nill	05/09/2019	01	Save Water	Rotaract club of SBMJC, KGF organised a rally to bring awareness to public about the importance of water and to save it	83
2019	Nill	1	24/08/2019	01	Hasireu siru	Students Welfare Association and Rotaract Club students Planted saplings on the Cyanide Hill and at Krishnavarm	81
2019	Nill	1	12/08/2019	01	Extension Programme : Govt Higher Secondary School, Oorgaumpet, KGF	Anti Sexual Harassment Cell brought awareness to the students on Dress code , behaviour with opposite gender and defensive method to protect themselves against harassment	9

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Duties Responsibilities and Code of Conduct of Staff along with Standard Procedures	22/06/2019	This Book is published by SBMJFGC and promulgated on 05/02/2019. This Hand Book serves as a master document for General Service of the instruction. This Hand Book consists of 11 chapters. Each chapters in the books explain about Staff Selection, Appointment and Probation, Retirement, Resignation and Termination, types of Leave, Social Security Benefits for employees, Duties Responsibilities and Code of Conduct of Staff, Duties Responsibilities of Administrative Staff and Code of Conduct for Non Teaching Staff and Disciplinary Action

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cyber Crime Awareness Program	22/06/2019	22/06/2019	95
Visit to Sri Ramana Maharishi Trust old age home Parandahalli	01/07/2019	01/07/2019	20
International Day Yoga Day	20/07/2019	20/07/2019	350
Independence Day	15/08/2019	15/08/2019	200
Sapling Plantation at Krishnavarm, KGF	24/08/2019	24/08/2019	150
Rally on Jal Shakti Abhiyan	26/08/2019	26/08/2019	250
World Mental Health Day "Meditation"	18/10/2019	18/10/2019	90
Swami Vivekananda Jayanthi	10/10/2019	10/10/2019	200

| Re-Public Day celebration | 26/01/2020 | 26/01/2020 | 175 |
| Visit to Sri Ramana Maharishi Trust old age home Parandahalli | 31/01/2020 | 31/01/2020 | 60 |

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. 61.19 of lighting power requirements is met through LED bulbs. 2. Campus has been declared "plastic free" zone. 3. Rain water harvesting is installed and connected to the bore well for recharging and increasing the ground level. 4. Lights, Fans and PC's are switched off when not in use. 5. AC's and Refrigerators are maintained at normal temperature. 6. E-waste generated is disposed to the certified vendor E Cycle solutions, Bangalore. 7. Vertical gardening with indoor plants are maintained in the open auditorium also Areca palms, Snake Plant, Spider plants, Peace lily etc are maintained

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: SWAYAM - NPTEL Online Certification Courses Objectives: • To promote self learning among the students and to completer the course. • To gain deep knowledge of the new subject interested to the student and faculty. • To develop career skills and employment potential of the students. • To enable faculty to acquire teaching skills through effective pedagogic methodology. • To facilitate integration of reading materials and videos to complement classroom teaching opportunities. The Context: SWAYAM a platform, that facilitates hosting of all the courses and can be accessed by anyone, any where at any time. All the courses are interactive, prepared by the best teachers in the country and are available, free of cost to any learner. This facilitates flexibility for the faculty and students to take up online courses to gain in-depth knowledge and mastery learning of various components of the curriculum, from the same disciplinary or interdisciplinary courses. This also adds value to their regular curricular. Faculty can upgrade the knowledge and technology also teacher as a facilitator can also guide the students in online learning programmes. The Practice: The institution took initiative to enable faculty and students to obtain online certificate certificates, through enhanced technological learning at nominal cost, for this Mr. Harish, Assistant Professor, Department of Commerce, was given in charge. He briefed about the NPTEL courses to faculty and students and motivated to enroll for the courses. The faculty members and students selected the course of their own interest, related to their disciplinary or interdisciplinary course. Many faculty members enrolled in various courses pertaining to Technology, Science, Management and Humanities and upgraded their knowledge and evaluate themselves through weekly assignments. Faculty and students are encouraged to utilize their leisure time and gain the certificate by completing the course. The faculty members utilized the video lectures and contents of NPTEL courses as an additional material for teaching the students. Evidence of Success: After successful completion of the course, the students gained knowledge on the emerging area. During the tenure June 2019 to April 2020, 53 students and 11 faculty were registered for NPTEL courses from them 4 faculty and 13 students successfully completed their course. Problems Encountered: The regular course work of the college is conducted from June to November and December to April and the NPTEL courses are also offered from July to October and January to April every year. Due to the coincidence in the course period it becomes difficult to cope up with both the regular and NPTEL course work. Resource Required: The Computers and Wi-Fi

facility were readily available for the members enrolled in NPTEL courses. Computer lab with 40 systems, library with 10 systems and departmental systems coupled with LAN connection were used by the students and teachers. Course completed by Faculty: S.No Name Course 1 Ms. Kasturi L Management of new products and services 2 Ms. Shamala S Introduction to Indian Art 3 Mr. Harish G Management of new products and services Course completed by Students: S.No Name Course 1 Madhurima Effective Business Communication 2 Madhurima Management of new products and services 3 Rahul Management of new products and services 4 Charitha Management of new products and services 5 Diksha Management of new products and services 6 Harshitha R Management of new products and services 7 Gowri Kumari Management of new products and services 8 Ritheeka P Management of new products and services 9 Nidhi R Introduction to Indian Art – An Appreciation. 10 Yeshwanth Yadav G.R Management of new products and services 11 Nitesh Kumar R Management of new products and services 12 Shaik saqeeb ahmed Management of new products and services 13 Isran Pasha Management of new products and services 14 Poojitha Management of new products and services Best Practice 2: E-Platform for Teaching and learning (Google Meet and Classroom) Objectives: • To increase access to digital learning opportunities and flexibility for students • To develop technology and skills in teaching and evaluation for the faculty • To improve the efficiency, effectiveness and quality of teaching and learning • To encourage higher-level thinking and creativity through ICT The Context: Google Classroom already a widespread digital learning tool before 2020, but the pandemic has made it even more popular. Google meet and Classroom are free applications offers students a dynamic online learning environment. Teachers can use Google meet for video conference/class and attendance, Google Classroom platform to post assignments, share announcements, ask questions, conduct online assessments and grade papers. Google Classroom is cloud-based it's accessible from any device with an internet connection. The Practice: Google Classroom is a free web-based platform that integrates Google Apps for Education account with all your Google Apps services, including Google Docs, Gmail, and Google Calendar. Google Classroom saves time and paper, and makes it easy to create classes, distribute assignments, communicate, and stay organized. Teachers can quickly see who has or hasnt completed the work, and provide direct, real-time feedback and grades right in Classroom. Google meet link is generated by the teachers and is posted with timing to join the class in the respective student's whats app group. Teachers invite/join the students for the Google meet Class/video conference at that time and at the end of the class attendance is recorded in the Google Sheet. Using Google Classroom teachers invite students and engage students in question-driven discussions and then share information, assignments, announcements in the class stream. The simple, paperless assignment workflow allows teachers to manage student work quickly, all in one place. Students can see assignments on the work page, in the class stream, or on the class calendar. All class materials are automatically filed into Google Drive folders. Links to other resources can be shared in the classroom Evidence of Success: • The success of this practice is witnessed when students had a healthy discussion among themselves in the Google Classroom. • Students had accessed the Classroom on the web or Android and iOS Classroom mobile apps they found it available 24x7 whenever they are in need of the study material. • Classroom helped teachers in saving time, keeping classes organized, posting course materials, allotting and collecting assignments, giving timely feedback on their assignments and assessments. Problems Encountered: • Few students could not be adapted for the new technology at the beginning • Students from remote areas faced network problems • Classes could not be taken when net work was slow • Lack of learner motivation and engagement Resource Required: • System with web camera, microphone and speakers/laptops/Tab/ android Mobiles • High-speed net facility

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctiveness of the College SBMJC, KGF plays an important role in Fostering Social Responsibility and Community Engagement. Service-Learning plays an important role in student's self-development. The community-based learning combines traditional classroom instruction with community-service to enhance the learning of the students and civic participation. Community improvement and engagement connects academic program with community service so that students, faculty and community can have linkage between knowledge and action and between the resources of institution and the community development. Thus Institution focuses on the integration of the curriculum learning and voluntary service, encourages the students to develop their leadership potentials and nurture them as the future leaders for the community during such learning, servicing, retrospection, and sharing, helps them to understand their individual uniqueness and their own development path and ideals. Our commitments towards Social Responsibility and Community Engagement are: Sapling Plantation Van Mahotsava is celebrated as a festival of life. Every year different clubs of the college plant saplings in and around KGF and develop Greenery and reduce Carbon Footprint on this occasion. This year also ECO Club, Students Welfare Association, Rotaract Club and NSS student's of the college has planted more than 1500 saplings in Krishnavaram and on Cyanide Dump in KGF to prevent soil erosion. Blood Donation Camps The NSS Unit, Rotaract Club and Red Cross Society of SBMJC, KGF in association with Govt. General Hospital, Robertsonpet, K.G.F, organized Blood Donation Camp. Awareness Promotion Campaigns The students regularly participate and conduct awareness promotion rallies, campaigns and activities on the following themes: Cyber Crime Awareness, Dengue Awareness, Jal Shakti Abhiyan (Save Water), Election Awareness, AIDS Awareness and Cancer awareness and COVID safety awareness to public and students. Assistance to Government Agencies The premises of institution are offered to government agencies such as Karnataka Police Department to conduct recruitment examinations, Election Commission of India during elections, Auditorium and conference hall for the Municipal people for public meeting and the Computer lab was used by District PUC board for training the teachers. In addition to providing infrastructural facilities, teaching and non-teaching staff are also made available for the smooth relay of these activities. Extension Activities • Extending help to under privileged school students has been one of the prerogatives of Institution's social responsibility and had provided School Bags, books and stationeries to poor students. • Visiting Old age homes in KGF, distributing meals, fruits and snacks to the elderly people and spending some time with them. • Organizing Extension programs in Schools, to bring awareness on Water Management, Pollution, Health and Hygiene • Donating Mask and sanitizer for the school students during 10th and PUC examination

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

• To continue towards the sustenance of the existing quality education • Strengthen the IQAC • Enhance Research Culture and quality of publications • Enhancement in the Infrastructure facilities to facilitate innovate teaching and learning processes • Increased use of ICT Enabled Technology in Day to Day

Teaching • Funding from external agencies to carry out research and related activities • Increase in the number of Certificate, Diploma courses based on skill development • Increase in the number of collaborations • Establishment of better industry academia interface • Internship for students • Train and produce Sports man of State National and International Level • Enhance the number of Post graduate programs • Up gradation of existing teaching quality