



Sri Bhagawan Mahaveer Jain First Grade College
(Affiliated to Bengaluru North University)



Bhagawan Mahaveer Jain First Grade College

Geetha Road, Robertsonpet, KGF-563122

Accredited By NAAC B+ Grade

(Affiliated to Bengaluru North University)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff



**Sri Bhagawan Mahaveer Jain
First Grade College**

Geetha Road, Robertsonpet, KGF
(Affiliated to Bengaluru North University)

Certified Document

Page No. 1 to 3

Principal



Policy Document

Appraisal System for Teaching and Non-Teaching Staff

Background

The policy document is designed by IQAC in consultation with Principal. It is discussed with teaching and non-teaching staff in department meetings. The inputs and suggestions are taken into account for designing policy. The policy document is approved in the Governing Council meeting. This appraisal system will be effective from the academic year 2021-2022.

Purpose of Appraisal System

This policy sets out the framework for a clear and consistent assessment of the overall performance of teaching and non-teaching staff for supporting their development within the context of the institution plans. The broad purpose of appraisal is to help them for their professional growth and development.

Appraisal will be based on evaluation parameters of both semesters for an Academic Year.

The Faculty Appraisal is carried out on three parameters

Section A

- Profile of the faculty
- General Instruction for completing self-appraisal book
- Objectives and goals achieved and planned for the academic year

Section B

- Numerical scoring of assessment criteria on teaching effectiveness

Section C

- Achievements and Awards

Section D

- Comments and recommendation from the principal



Policy Document Appraisal System for Non-Teaching Staff

The appraisal of Non-Teaching staff will be done on following parameters

Section A

- Profile of the faculty
- General Instruction for completing self-appraisal book

Section B

- Numerical scoring of assessment criteria on performance

Section C

- Comments and recommendation from the principal



PRINCIPAL
PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
Geetha Road, Robertsonpet, K.G.F., 583 122